

Credit Card Services Form – 1 (Endorsement, Limit & Payment Rearrange, E-Commerce, Enhancement, Priority Pass)



Date

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Cardmember's Name:	Mobile Number:
Amex	
Visa	
Others:	

Authorize & Agree	Cardmember's Signature and Date
I have authorized the below instructions. I agree to the relevant Terms, Conditions and Clauses mentioned in this form. I also agree to pay the relevant fees & charges.	

<input type="checkbox"/> A. Endorsement			
Product	Endorsement	Please specify Year(s) / If Till Expiry of Passport	
<input type="checkbox"/> Amex	Amount: USD _____	Year(s): _____	<input type="checkbox"/> Till Expiry of Passport
<input type="checkbox"/> Other Amex:	Amount: USD _____	Year(s): _____	<input type="checkbox"/> Till Expiry of Passport
<input type="checkbox"/> Visa	Amount: USD _____	Year(s): _____	<input type="checkbox"/> Till Expiry of Passport

Passport No.: _____ Passport Expiry Date: _____

Foreign Part Status Open Block

Declaration: I assume full responsibility for complying with the provisions of the Foreign Exchange Regulation Act 1947, and rules, orders and directives issued there under. I declare that the foreign exchange released to me shall be used for expenses incurred by me in a foreign country. I understand this card can be used for Internet transactions in compliance with Bangladesh Bank regulations as effective and amended from time to time. I declare that I will not use the Multiple Year Endorsement if I travel abroad for employment, immigration or study purpose. I accept that The City Bank is entitled to accept or reject this application without assigning any reason.

<input type="checkbox"/> B. Limit Rearrange or Transfer / Payment Transfer		
<input type="checkbox"/> Limit Rearrange	BDT _____ to USD part	USD _____ to BDT part
<input type="checkbox"/> Limit Transfer	BDT _____ of Amex / Visa / Others: TO BDT/USD part of Amex / Visa / Others:	USD _____ of Amex / Others: TO BDT/USD part of Amex / Visa / Others:
<input type="checkbox"/> Payment Transfer	BDT _____ of Amex / Visa / Others: TO BDT/USD part of Amex / Visa / Others:	USD _____ of Amex / Others: TO BDT/USD part of Amex / Visa / Others:

<input type="checkbox"/> C. E-Commerce Enable Request <input type="checkbox"/> Yes <input type="checkbox"/> No	
Transaction Purpose:	Website address / URL:
Transaction Amount: USD _____	No. of transaction attempt / attempts: _____

Note: 15% VAT will be applicable for any online payment made to international merchants located outside the geographical boundary of Bangladesh for services such as royalty, various other internet services, advertisement on Facebook, YouTube, Google etc. as directed by National Board of Revenue (NBR) & Bangladesh Bank. City Bank won't take the responsibility of any fraud or illegal transactions through internet.

<input type="checkbox"/> D. Priority Pass Issuance / Re-Issuance	
<input type="checkbox"/> New Issue	<input type="checkbox"/> Primary Amex Platinum Card Member <input type="checkbox"/> Primary Amex Gold Card Member <input type="checkbox"/> Supplementary Amex Platinum Card Member (Please Specify):
<input type="checkbox"/> Reissue and Reason	<input type="checkbox"/> Lost <input type="checkbox"/> Damage <input type="checkbox"/> Captured <input type="checkbox"/> Other (Please Specify):

Declaration: I have made the required TQ limit of USD 200 by endorsement.

<input type="checkbox"/> E. Limit Enhancement / Decrease	
<input type="checkbox"/> Auto Limit Enhancement	<input type="checkbox"/> Yes
<input type="checkbox"/> Limit Enhancement	From _____ To _____
<input type="checkbox"/> Limit Decrease	
Enclosure:	Mandatory Documents for All
	<input type="checkbox"/> Copy of National ID / MRP Passport / Driving License / Birth Certificate <input type="checkbox"/> E-TIN <input type="checkbox"/> CIB & Undertaking
	For Salaried Person
	<input type="checkbox"/> Salary certificate/ Last 3 months Pay-slip <input type="checkbox"/> Last 6 month salary reflecting authorized copy bank statement
	For Business Person (Sole Proprietorship)
	<input type="checkbox"/> Latest Trade license copy <input type="checkbox"/> Last 1 year business reflecting authorized copy bank statement
For Business Person (Private Ltd. Company/Partnership Business)	
<input type="checkbox"/> Form X & XII of Memorandum of Association (MOA) <input type="checkbox"/> Partnership deed	
<input type="checkbox"/> Last 1 year business reflecting authorized copy bank statement	
For Secured Card: <input type="checkbox"/> New Security <input type="checkbox"/> Security Replacement <input type="checkbox"/> Same Matured Security	
<input type="checkbox"/> Security Advice Slip <input type="checkbox"/> Bank Charge Document <input type="checkbox"/> Adhesive Stamp	
<input type="checkbox"/> Last 6 months Bank Statement (only for card against DPS)	

For Bank Use Only	
Client ID:	Received and Verified by Staff: (Sign, Seal and Date)